

South Carolina State Library Board
Meeting Notes
January 28, 2009
10:30-12:00

All members of the State Library Board were present. There was no representation from the Association of Public Library Directors or from the USC Library and Information Science Student Association (LISSA). Sarah McMaster who usually represents APLA was attending a meeting preparing for Public Library Appreciation Day at the Statehouse.

Chair, BG Stephens called the meeting to order.

The minutes of the December 10, 2008 meeting were accepted.

Reports:

Directors Report

- ✓ **Introduction of New Staff:** Rob Lindsey is the latest addition to the staff. He is the Web Master for the library.
- ✓ **Budget Update:**
 1. The Board of Economic Advisors met in Early January and did not see a need to reduce the current year's budget any further at this time.
 2. As discussed at December's meeting we have submitted a revised budget for 2010 that is essentially 30% less than the budget we had a year ago.
 3. An additional 5-8% reduction in budget is expected before the end of the year.
- ✓ **Technology:**
 1. The State Library is leading a project that will result in a consortium of libraries adopting an open source library catalog and circulation system. Open source software is software that is downloaded free off the internet. Maintenance and modification of the software is a user responsibility. The State Library is engaging a 3rd party consultant to help lead us through the initial conversion steps. We currently have 10 libraries who have signed letters of intent.
 2. The State Library has implemented a new Podcast feature that is available for download from our website.
- ✓ **Audit:** The financial audit of the State Library was successful. Findings were minimal and addressed quickly.
- ✓ **Advocacy:**
 1. In these very difficult economic times the importance of advocacy is extremely important. From time to time the Board of Trustees might be asked to write a letter or make a phone call on behalf of library related legislative issues on both the State and Federal level.
 2. The State Library's budget hearing before the House Ways and Means Committee is scheduled for Wednesday, February 4, at 12:00 PM. Members of the board are invited to attend.

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- ✓ **Conference Call Meetings:** Upon discussion, the Board decided that it was important to meet face to face. BG Stephens and Dan Mackey declined reimbursement for board meetings.
- ✓ **2009 Statement of Economic Interest:** Members of the board were reminded that Statements of Economic Interest are due to the Ethics Committee by April 15th. Statements can be filed electronically or via US Mail. There is \$100 a day fine for each day that passes after April 15th for which a statement is not filed.
- ✓ **State Library Card Campaign:** The State Library has kicked off a State Library Card Campaign. More than 80 requests for a State Library Card have been received in the 1st few weeks of the campaign. Sample posters were presented.

Submitted by:

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State Library Director