

South Carolina State Library Board
Meeting Notes
March 25, 2009
10:30-12:00

A quorum of State Library Board was present. Absent from the meeting was Betsy Crawford. The Association of Public Library Administrators was represented by Sarah McMaster. The USC Library and Information Science Student Association (LISSA) was represented by Chess Schmidt and Ashley Knox.

Chair, BG Stephens called the meeting to order.

The minutes of the January 28, 2009 meeting were accepted.

Reports:

Directors Report

- ✓ **FMLA Policy:** Leesa Benggio introduced a revised State Library Family Medical Leave Act policy for consideration and approval of the board. The policy was based on the State Office of Human Resources Policy and had been adjusted to reflect new regulations concerning veterans and active duty military personnel. The board voted on the new policy and it was unanimously approved by the board.

- ✓ **SC Lends:** Catherine Buck Morgan and Laura Sponhour updated the board on progress being made on SC Lends. SC LENDS, stands for South Carolina Library Evergreen Network Delivery System. It is a consortia arrangement which includes the State Library and nine other public libraries. SC LENDS will implement the Evergreen open-source integrated library system (ILS) to manage transferring books between libraries. An open source system is one in which the system is available on the web for downloading. Maintaining the system becomes the responsibility of the organization(s) who download the software or a vendor with whom the organization(s) contract. The SC LENDS Consortia is contracting with Equinox who is hosting the system and assisting each library migrate. The savings is in the consortia approach to service and the fact that there is no licensing fee paid to a software company. The State Library will migrate to SC LENDS on May 28th.

- ✓ **House Proviso:** The House Ways and Means Committee's version of the budget included proviso **89.112** (Cultural Agencies Financial and Human Resource Functions Consolidation) which directs the State Museum, Arts Commission, State Library and Department of Archives and History to develop a plan to consolidate financial and human resources functions, where possible, between the agencies. Require that the plan, including an estimate of the cost savings, be submitted to the Chairmen of the Senate Finance and House Ways and Means Committees by December 31, 2009. The proviso was not part of the Senate Finance Committee's budget. The progress of the proviso through the budget process will be carefully watched.

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✓ **Library Requested Provisos:** The library has requested 2 provisos.

1. Books and Materials Disposal: The State Library may sell or otherwise dispose of books and other library materials that are deemed by the State Library as no longer of value to the State of South Carolina and the State Library's collection. Funds received from the sale of books shall be retained and expended to purchase new materials for the collection. Unexpended funds may be carried forward from the prior fiscal year into the current fiscal year and be used for the same purpose.
2. SC LENDS: The State Library may accept money for the South Carolina Library Evergreen Network Delivery System (SCLENDS), a consortium providing patrons access to more library materials. The consortium shall allow South Carolina libraries the ability to share resources and provide a forum for sharing expertise in technical areas such as systems administration and cataloging. Funds received by the State Library for SCLENDS shall be placed in a special account and shall only be utilized to pay for items related to SCLENDS. Unexpended funds may be carried forward from the prior fiscal year into the current fiscal year and be used for the same purpose.

✓ **Budget Update:**

1. To date the State Library has taken a 25% cut to the budget. A significant portion of the cuts have been passed on to the public libraries through cuts in state aid. We have worked hard to limit the cuts, but the structure of the State Library's budget makes it impossible to do otherwise. Ultimately state aid was reduced 32%.
2. The State Library has absorbed as much as possible. Employees took a 10 furlough days (8% of their pay over the last 6 months of the year). In addition the State Library's staffing is down 20%. Reductions have been made through attrition, retirement, and in one case termination.
3. DISCUS was reduced, but the affect of the reduction was ameliorated by substituting a high quality, but less expensive on-line encyclopedia project for the existing product. A newspaper database was cancelled.
4. The SC Association of Counties attempted to eliminate the maintenance of effort requirement from the State Aid Proviso. Following discussions with the association it was determined that removing the MOE requirement from the

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proviso would not harm the libraries as the association was not attempting to remove the MOE requirement from the regulations.

- ✓ **Best Small Library in America:** Union County's Carnegie Library was named Best Small Library in America by the Library Journal. The Board passed a resolution honor the achievement which will be delivered in person by Chairman Stephens at a future meeting of the Union County Carnegie Library Board.

APLA Report

Public Library Appreciation Day: The SC Association of Public Library Administrators held a very successful PLAD. Library directors, board members, patrons and supporters from across the state visited their senators and representatives to ask for support and express appreciation of past support from their state delegations. This year each representative and Senator was given a READ poster which contained an image of them reading their favorite book. Senator Hugh K. Leatherman, Sr. & Representative Vida O. Miller spoke of their high regard for libraries following a welcome by Todd Stephens and addresses by Beth McNeer (President of APLA) and David Warren (Director of Richland County Library).

LISSA Report

USC School of Library and Information Science: Chess Schmidt updated the board on student activities involving the student body and the school.

Executive Session – The board approved Director Goble's Agency Head Performance Evaluation Planning Document.

Submitted by:

David S. Goble
SC State Library Director