

**South Carolina State Library Board Report  
February 5, 2014**

**Board Member Attendees: Suzie Rast, Martha Murtiashaw, Alanna Wildman,  
Michael Simmons, Loretta Green, Debbie Hyler  
State Library Attendees: Hulen Bivins, Leesa Benggio  
Public Library Director Attendees: Colleen Kaphengst, Charlotte Johnston**

I. Minutes were reviewed and approved from the November 21, 2013 meeting.

II. Director's Report

- A. Hulen reporting meeting Pamela Lackey and Jane Sosebee of AT&T during the K12 Technology meetings. He participated in a discussion of broadband standards not being met. In many schools and libraries there is not enough bandwidth for actual use of the internet in the facility.
- B. Hulen reported participating in two PASCAL meetings and discussing the possibility of securing Literati in the future.
- C. SCLENDS has planned a fall conference which the SC State Library (SCSL) will participate in, as a member. NC State Library will also be participating in the conference.
- D. The TBS Advisory group has adopted new By-Laws and Membership rules. They have also expanded their membership which now includes an active student of USC who is also a TBS patron.
- E. The new MORE newsletter is active again. The website has a large amount of information which rolls off and is difficult to find, but will be included in the newsletter. The newsletter will highlight grants, workshops, webinars, and other SCSL events or news.
- F. Hulen and Bill Croteau have been attending mandatory security meetings at DSIT. It appears that we will have additional costs, for increasing security measures related to technology. More information to come on this as the group moves forward.

- G. Hulen met Ken May, Agency Director for the SC Arts Commission and spoke of the possibility of a future cultural project together.
- H. Ms. Laura Isenstein conducted strategic planning for the agency and an initial draft has been received. The SCSL Leadership Team will review and roll out an official strategic plan in the coming months. A copy of the draft plan was provided to the Board.
- I. Hulen is working towards establishing a digitization council which will work towards common digitization goals for the state. Thus far, Clemson, USC, College of Charleston and Georgetown County public library are committed to participation on the council. Future participants will include two additional public libraries, and possibly the SC Archives, USC Library School, and Department of Education. The group will share digitization policies and standards. The program will also include the ability for public libraries to borrow scanning equipment so that they can scan important community documents, photos, etc.
- J. Hulen reported that the FCC no longer requires a technology plan for Tier 1 E-Rate filing. This change has been noted to the State's K-12 Education Committee that oversees the E-rate filing of public schools and public libraries.
- K. APLA was surveyed for intended use of the \$2 million requested lottery funds being requested from the legislature. Primarily, the group intends to use the funds for technology. 19 libraries are planning to attend the House Ways and Means presentation.
- L. An update from the Attorney General's office regarding Beaufort County has not been received to date. Hulen is going to contact the Attorney General's office again to check on the status of the recommendation.
- M. Hulen was able to secure a rate reduction of almost half, from OCLC because of the decrease in size of the collection at the State Library. The discount was not offered by OCLC, it was made available only after a request of price reduction.

N. Hulen attended the latest COSLA meeting. COSLA is currently working on a strategic plan and on hiring an Executive Director.

III. Financial Report

Leesa Benggio provided the financial report to the Board, along with the projected grant monies from IMLS for the coming fiscal year. The SCSL was one of four state libraries to receive a MOE waiver.

IV. Personnel

Leesa Benggio reported there are currently two open positions in the IT Department which closed this week. There is also one open position for the Electronic Resources Director position, which is currently on hold pending internal planning.

V. Building Improvements

The IT Department will be moving from the mezzanine to the basement in the coming months and construction will begin on the mezzanine in mid-spring.

The next meeting will be held March 27, 2014.