



## Board Meeting Agenda July 25, 2019

### I. Board Business

1. Approval of Minutes
2. Agency Head Evaluation & Planning Stages
3. Board Appointments

### II. Director Report

1. Projects/ Programs
  - a. Accessibility Training
  - b. Matt Polkowsky - Presentation on Accessibility
  - c. Extending Grant Workshops
  - d. Literary Landmark – Dr. Arthenia Bates Milliken – Sumter County
  - e. Partnership with the Aiken Historical Museum - Cecil Williams exhibit
  - f. Ann Addy site visits in lieu of Read-In
  - g. Grant awarded for second Charlie Cart (National Medical Library Assoc)
  - h. Read Eat Grow Visits – Charlie Cart
  - i. Tutorials Created for Kits
  - j. Brenda Boyd received the Julie Klawler award
  - k. TBS moving to Download on Demand
  - l. Association of Specialized, Government, and Cooperative Library Agencies (ASGCLA) award
  - m. Kristen White, TBS Director presenting at National Federation of the Blind in August
  - n. Assisted Living Facilities visits – TBS & Katie
  - o. SCLENDS upgrade to 3.3 Version
  - p. Discus Kits
  - q. Training
    - Inclusive Services
    - ITProTV
    - Virtual reality and Escape Room Training
    - Board training
  - r. Impact Grants-7 grants funded
  - s. Research Institute for Public Libraries (RIPL)–Columbia,SC- March 31
2. Personnel
  - a. Hired Positions:
    1. Katie Ruffner-Procurement Officer
  - b. Open Positions
    1. Library Development Consultant
    2. Finance Director

- 3. Web Developer
  - c. Kathy Sheppard retiring
- 3. Agency Administration
  - a. Finance and Administration Department
    - Closed out FY19
  - b. Strategic Planning
    - Directors met July 16
    - Goal review due July 30
  - c. Building Updates:
    - 1. Mail cubbies installed on 1<sup>st</sup> floor
    - 2. Air handler to be installed
  - d. 50<sup>th</sup> Anniversary celebration
  - e. Upgraded wireless in building
- 4. Travel & Meetings
  - a. ALA Annual Conference-Washington, D.C.
  - b. National Conference of Legislatures Summit-Nashville, TN
  - c. Society for Nutrition Education and Behavior 52nd Annual Conference-Orlando, FL
  - d. KLAS Conference
  - e. NLS Orientation
  - f. NFB Conference
- 5. Public Libraries
  - a. Sumter County Library
  - b. Darlington - July ribbon cutting for Discovery Dome portable planetarium

### **III. Financial Report**

- 1. Current State of: State, Federal, Other Funds

### **IV. Adjourn** - Next Board Meeting: September 26, 2019

**Attachments:** Board Minutes 5-23-19, SCSL Budget Report, Upcoming Events, Agency Head Evaluation documents