



**State Library Board  
Meeting Minutes**

**Date:** May 23, 2019  
**Time:** 10:30 a.m.  
**Location:** SC State Library, Conference Room  
1500 Senate Street  
Columbia, SC 29201

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**Board Member Attendance:**

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|-------------------------------|---------|
| Ms. Deborah Hyler, Chair      | Present |
| Mr. Michael Simmons, Member   | Present |
| Mr. Walter Caudle, Member     | Present |
| Ms. Loretta Green, Member     | Present |
| Mr. Marty McKenzie, Member    | Present |
| Ms. Martha Murtiashaw, Member | Present |
| Ms. Alanna Wildman, Member    | Present |

**Other Attendees:** Ms. Leesa Aiken, SCSL, Ms. Mary Elizabeth Land, APLA Representative,

**I. Board Business and Approval of Minutes**

1. Motion: Michael Simmons called the meeting to order. Simmons made a motion to accept the meeting minutes from the January 24, 2019 and March 28, 2019 board meetings. Marty McKenzie seconded the motion; all present approved the minutes.
2. A brief discussion was held regarding the board appointments and renewals. Marty McKenzie will not be seeking a renewal of his appointment, due to other commitments. Debbie Hyler will also be rotating off the board, once a replacement is found.

**II. Director Report**

1. Projects/Programs
  - a. The Letters About Literature program received 250 entries this year. Winners were selected for three grade levels: elementary, middle, and high school.
  - b. Talking Book Services Art Gallery Competition – 19 entries were received. An event honoring the winners was held on April 23, 2019.
  - c. Literary Landmark Designation – Clarendon County Library has received the Literary Landmark Designation for Peggy Parish. Aiken attended the unveiling ceremony in Manning, SC. A second Literary Landmark

Designation will take place in June, in Sumter County for Dr. Arthenia Bates Millican.

- d. IMLS Visit – Michele Farrell with the Institute of Museum and Library Services (IMLS) came to South Carolina for a site visit. Aiken took Farrell to visit libraries in Union, York, Sumter, Richland, Marion, and Aiken counties. The site visit at the State Library went very well and Farrell made many positive remarks.
- e. State Documents Acquisition Training – We had 28 attendees for the State Documents Acquisition training and have an article published in *Computers in Libraries*.
- f. State Documents – SC Museum *Images Scanned* – Aiken reported that all of the SC Museum’s membership magazine, *Images* have been scanned and are available online.
- g. Preservation Week – April 21 – 27 was Preservation Week. Aiken reported in the last five years, the State Library has added 337 items to phase boxes, conserved four complete texts, and conserved four Audubon prints (currently on display in the reading room on the first floor).
- h. Young Minds Dreaming Poetry Contest – In celebration of National Poetry Month, the SCSL held the Young Minds Dreaming Poetry Contest, with honored guest, Juan Felipe Herrera as the keynote speaker. Herrera is the 21<sup>st</sup> Poet Laureate of the United States, and a famed author and illustrator. Nine winners were honored at the event.
- i. Bilingual podcast, BibliObservatory – Aiken reported that the State Library now has a bilingual podcast, BibliObservatory. Juan Felipe Herrera recorded a podcast while he was at the State Library for the Young Minds Dreaming Poetry Contest.
- j. Read to Succeed Book Awards – The Read to Succeed Book awards have been announced.
- k. Grants Training – Grants training has been extended and is now being taken across the state so that more people are able to participate in this valuable training.
- l. TBS Senior Expo – Talking Book Services participated in the Senior Expo in Florence, and had over 600 visitors to the TBS booth.
- m. Discus Visits – During this calendar year, the Discus team has held over 55 training sessions around the state for teachers, librarians, and administrators.
- n. Library Journal Design Institute – Library Journal held one of their Design Institute conferences in Columbia at the Richland library. Aiken moderator a panel for the conference.
- o. Volunteer Appreciation Lunch – The Volunteer Appreciation lunch was held at the State Museum, and was well attended by State Library volunteers. Ms. Ellen Dunn, Communications Specialist was the keynote speaker.
- p. Awards:
  1. Julie Klauber Award – Brenda Boyd received the Julie Klauber award for her work in Talking Book Services.

2. Association of Specialized, Government and Cooperative Library Agencies (ASGCLA) KLAS/NOD Award Winner – The State Library has been selected for an ASGCLA award that Aiken will accept in Washington DC at ALA in June.
3. Association for Bookmobile and Outreach Services (ABOS) Award – The State Library received an award from ABOS and \$10,000!

2. Personnel

a. Hired Positions:

1. Kristen White was hired as the new Talking Book Services Director. White has varied experience in Talking Book Services and we are excited to have her join our team.

b. Open Positions – Aiken reported the SCSL is currently recruiting for the following positions:

1. Library Development Consultant
2. Finance Director – Not Posted
3. Web Developer – Not Posted

3. Agency Administration

- a. TBS Website – The Talking Book Services website has been redesigned. The web address, [www.sctalkingbook.org](http://www.sctalkingbook.org) has not changed, but the site has gone through a significant refresh.
- b. Legislative Session – Aiken reported the Senate passed a budget that included an increase in the minimum State Aid grant to \$100,000 and a per capita amount that is below \$2.00. Aiken and others will continue to work with legislators to increase the per capita amount to \$2.00, an additional \$528,732 is needed to make this happen. The proviso requesting county libraries share funding with city libraries was deleted in the Senate.
- c. Strategic Planning – The SCSL is completing the final stages of the strategic planning document which will be used to drive programs in the coming fiscal year and establish expectations and goals for employees.
- d. OneCallNow – The State Library has selected a vendor, OneCallNow to handle emergency notifications for employees quickly and conveniently at the same time. This will eliminate time gaps of information for potentially life threatening situations, or closing of the library.
- e. SCLENDS Contract Negotiation – Aiken negotiated the SCLENDS contract with Equinox saving the consortia, \$20,000 annually.
- f. SC Law Enforcement Hall of Fame Tour – The State Library staff visited the SC Law Enforcement Hall of Fame and learned a great deal about this area of state government. These ongoing visits with other state agencies have led to increased partnerships and items for the collection.
- g. Finance and Administration Department – Aiken has not posted the Finance Director position at this time. She noted the need to take some time to understand and evaluate the department functions more fully before posting the position.

- h. SC State Employee Staff Day – Staff day planned for the State Library employees is set to take place at the State Library for the first part of the day discussing and trying out various kits that are loaned to public libraries to include our virtual reality and NASA kits. The second part of the day will be spent at the Nickelodeon Theatre watching “The Public”, a movie featuring an event at a public library.
- i. Building Updates:
  - 1. 2<sup>nd</sup> Floor Changes and Upgrades –The Talking Book Services Reader Advisors have begun moving to a larger area of the 2<sup>nd</sup> floor to accommodate additional staffing.
- 4. Travel & Meetings
  - a. Fairfield County Legislative Night – Aiken attended the Fairfield County Legislative Night on April 29<sup>th</sup>. Local community leaders attended the event along with Senator Mike Fanning and Representative Annie McDaniel also attended the event. Aiken presented information about the State Library and public libraries in SC.
  - b. IMLS Grants to States Program – Aiken attended IMLS Grants to States Program in Denver, CO to learn about changes to the grant requirements and the new system IMLS is using for reporting.
  - c. IMLS Site Visit: As noted previously, Michelle Farrell with IMLS visited York, Union, Richland, Sumter, Marlboro, and Aiken Counties during her South Carolina visit.
  - d. Clarendon County Library – Aiken visited the Clarendon County library as part of the Peggy Parish Literary Landmark designation.
- 5. Public Libraries
  - a. Union – Union County Library was selected as an IMLS National Medal Finalist!
  - b. AHJ – Scott Strawn, Director with AHJ will be leaving, creating a Director vacancy.
  - c. Saluda - The Saluda County Library Director position is vacant.
  - d. Information Technology Visits – The State Library has assisted 22 public libraries with E-Rate applications and technology needs.
  - e. Library Development Visits – The Library Development team went on 65 site visits to public libraries in 2019.

### **III. APLA Update**

- 1. Mary Elizabeth Land, APLA Representative reported the following:
  - a. Public libraries are gearing up for Summer Reading; the theme this summer is, A Universe of Stories.
  - b. Members of APLA worked to delete two provisos: meeting room restrictions and the proviso, which directs county libraries to share a portion of their state aid funds with non-county libraries. To date, both have been deleted.

### **IV. Financial Report**

- 1. Aiken reviewed and discussed state, federal and other funds. No changes were suggested or requested.

**V. Adjourn** – The meeting adjourned; the next Meeting is scheduled for July 25, 2019.

**Attachments:** Board Minutes 1-24-19 and 3-28-19, SCSL Budget Report, Upcoming Events List