



**State Library Board  
Meeting Minutes**

**Date:** May 23, 2024  
**Time:** 10:30 a.m.  
**Location:** 1500 Senate St.

**Board Member Attendance:**

---

Ms. Alanna Wildman	Absent
Ms. Deborah Hyler, Member	Present
Ms. Anna Claire Dando, Member	Present
Ms. Loretta Green, Member	Present
Ms. Jennifer Cunningham, Member	Absent
Ms. Andrea Kelly, Member	Present
Mr. Mark Herring, Member	Present

**Other Attendees:** Ms. Leesa Aiken, SCSL, Ms. Breanne Smith, SCSL, Faith Line, APLA

**Board Business and Approval of Minutes**

1. Motion: Anna Claire Dando made a motion to call the meeting to order. Anna Claire Dando made a motion to approve the minutes from the March 28, 2024 board meeting. Loretta Green seconded the motion; all present approved the minutes.
2. Leesa Aiken suggested that the board meetings be moved to a quarterly meeting schedule rather than every other month. Mark Herring opposed moving the meeting schedule to quarterly meetings. After further discussion, the board agreed to keep the current schedule.

**II. Director Report**

Agency Administration

1. Aiken discussed the State Library the FY5 Legislative Session. The budget bill is currently in Conference Committee. An amendment to Proviso 27.1 concerning prurient interest has now been tied to State Aid funding.
2. Aiken discussed the State Library's FY26 legislative requests which include: an increase to State Aid, additional positions including new positions in digitization, preservation, Discus, and administration. Aiken has asked each department director to give projections of staffing for the next 3, 5, and 10 years.

3. The State Library had a visit from IMLS in April. The group visited Anderson, Georgetown, and Horry to show off various impact grant projects. IMLS conducted an in depth audit of grant files at the State Library. IMLS asked approximately 118 questions prior to the visit and met with various departments throughout the agency. IMLS was very impressed and said that South Carolina is a model State Library. IMLS mentioned that several projects were worthy of national medals.
4. Thomas Alexander of Congressman Duncan's office, along with Susan Jackson, Regional Director of South Carolina, came for a tour of the State Library. While on the tour they had an opportunity to view the State Documents collection. The two were very impressed.
5. The State Library will be closed on June 13 for Staff Appreciation Day. This is a day designated by the Governor to celebrate the achievements of state employees.
6. The State Library is working to complete the FY23 Annual Report which will be printed.
7. Aiken is researching new preservation equipment. She would like to view a few pieces of equipment in person before purchasing. These purchases will be made before the grant closes in October.
8. Aiken plans to host an open house in the late fall to showcase new State Library projects and highlight changes and share future plans for growth.
9. The State Library will be starting it's own Literary Landmark program. The program was initially funded through United for Libraries through ALA but is currently on hold indefinitely. Different locations throughout South Carolina were nominated based on literary significance. Five sites were previously designated by the State Library. The State Library will continue this project without ALA. A process is currently being written. The aim is to designate 2 sites per year.
10. The State Library financial audit began last week and is still in process. The Board will be updated with the final results.

#### Partnerships

1. A new exhibit is on display on the first floor in honor of Jewish American Heritage Month. The exhibit is a collaboration between the State Museum and the Jewish Historical Society of South Carolina.
2. The State Library continues to work with institutional libraries across the state. Some projects have included book donations to DDSN, giving grants for new materials, getting DJJ access to Discus, and donating shelving to locations establishing new libraries.

#### Projects/Programs

3. The next impact grant cycle will focus on preservation and digitization of local collections and helping patrons who have trouble accessing healthcare to include telehealth and self care. IMLS funds can't be used for construction but they can be used to fund pods for telehealth. Applications are due in July.
4. The TBS Art Gallery was a success with approximately 70 attendees. There is a slideshow of the art available online. The winners ranged from ages 3 up. Any school aged child can participate.

5. Many digitization projects are underway including Carolina Highways and Acts and Resolutions from 1941-1980. Staff is still learning about the new scanner and digitization efforts will only improve over time.
6. There were 577 new library cards issued in April thanks in large part of Center for the Book events and advertising online.
7. The State Library assisted 19 public libraries with E-rate funding, totaling approximately \$1.9 million dollars in funding.
8. TBS is currently working on a grant project to provide assistive technology to public libraries.
9. Summer reading is set to begin with every county in the state participating this year.
10. The Library Development department is focusing on adult services and outreach this year. They have created a new listserv that focuses specifically on adults services and outreach.

#### Personnel

11. The State Library has the following open positions: Discus trainer, Administrative Assistant, Public Information Coordinator
12. Discus trainer, Linda Heimburger, retired a few weeks ago.
13. There have been several new hires and promotions throughout the agency including:
  - Gracen Cabiness- State Documents Librarian
  - Camille Roberson- Digitization Specialist
  - Sarah Schroeder- Library Services Director
  - Ashton Pringle- Discus Customer Support Specialist
  - Breanne Smith- Associate Deputy Director

#### Upcoming Events

14. The State Library will host the Chronicling America: Historic American Newspapers webinar on June 12, 2024
15. The State Library will host the Discover the South Carolina State Library: NewsBank America's Historical Newspapers on June 17, 2024.
16. The State Library will host Speaker at the Center: Queen Quet and her Children's Books on June 29, 2024.

#### Public Libraries

17. The State Library is working to survey public library directors on consortium purchasing. Many directors expressed interest during last year's Director's Summit.
18. The State Library is planning for the FY25 Director's Summit.
19. There are director vacancies in the following counties: Chesterfield and Saluda.
20. Abbeville County Library has migrated to SCLends.

### **III. APLA Report**

APLA has been working to get information from committee members about 2 provisos effecting libraries. APLA is working with SCLA to provide programming and sessions for the upcoming conference. APLA is also working on coordinating legislative visits in Columbia. Faith Line mentioned that different libraries come at different times during the

session when previously libraries all tried to attend at the same time. New library directors have trouble knowing what to do during these visits.

Faith mentioned that Anderson County Library had two new at large members added to the board in reaction to a request to move books within the library. The board now has 9 members instead of 7. The county asked for applications and received 47.

**IV. Finance**

Aiken discussed the financial report. The budget is on target for this time of year, with nothing of merit to highlight.

**V. Adjourn**

1. Mark made a motion to adjourn the meeting; Loretta Green seconded the motion and all approved. The next meeting is scheduled for July 25, 2024.